

## Necessary elements of a diploma of graduation of first-, second-, or long-cycle studies

The necessary elements of a **diploma** include:

- 1) the name of the document: "dyplom ukończenia studiów pierwszego stopnia", "dyplom ukończenia studiów drugiego stopnia" or "dyplom ukończenia jednolitych studiów magisterskich"
- 2) information on the content: "wydany w Rzeczypospolitej Polskiej"
- 3) name and seat of the university
- 4) university emblem placed in a prominent place
- 5) information about the graduate:
  - a. graduate's names and surname
  - b. date and place of birth
- 6) diploma number
- 7) information regarding studies, including:
  - a. form of studies
  - b. name of the field of study, profile and discipline to which the field of study is assigned, and if the field of study is assigned to more than one discipline - the leading discipline
  - c. a verbal description of graduation result
- 8) name of the degree and date of obtaining it
- 9) graphic sign:
  - a. for the full qualification at level 6 of the Polish Qualifications Framework - in the case of completion of first-cycle studies
  - b. for the full qualification at level 7 of the Polish Qualifications Framework - in the case of completion of second-cycle studies or uniform master's studies
- 10) personal stamp or a printed of information corresponding to the data contained in the stamp and the signature of the rector or an authorized person performing a managerial function at the university
- 11) name of town and date of issuance of the diploma
- 12) the university's official seal

**In the case of joint studies, the joint diploma is issued by the university indicated in the agreement creating a joint programme.**

The necessary elements of a **joint diploma** – apart from the elements necessary for the regular diploma – includes:

- 1) the name of the document is supplemented by the word "wspólnych";
- 2) names of entities involved in the joint programme in which the graduate has attended;
- 3) the emblem and official seal of the university indicated in the agreement as well as a personal stamp or printed information corresponding to the data contained in the stamp and the signature of the rector or an authorized person performing a managerial function at the university;
- 4) in the case of studies conducted with a foreign entity, the diploma does not have to include information: "wydany w Rzeczypospolitej Polskiej".

The joint diploma may include the following data specified separately for each entity that is a party to the agreement:

- 1) emblem or logo;
- 2) a personal stamp or printed information corresponding to the data contained in the stamp and the signature of the rector or an authorized person performing a managerial function at the university and, in the case of an entity other than university - the signature of the person managing such entity;
- 3) official seal.

**If each of the entities conducting joint studies issues a separate diploma, the diploma** – apart from the elements necessary for the regular diploma – includes:

- 1) name of the diploma shall be supplemented by the word "wspólnych"
- 2) names of entities being parties to the agreement creating a joint programme.

Source: § 32 - § 34 of the Ordinance of the Minister of Science and Higher Education of September 27<sup>th</sup>, 2018 on Studies