

Partial report template

Submitted for projects longer than 12 months within 14 days after half of the Project implementation period

I. Information regarding the Project	
Agreement no.	
Project title	
First name	
Last name	
Project start date	
Project end date	
Amount of funding awarded	

II. Activities carried out in the Host institution
Description of activities carried out at the Host institution. The description should be supplemented with reference to the activities planned in the application.
Project results
Description and justification of changes in the project
List of publications and monographs resulting from the project, both published, accepted for publication and submitted
List of conference reports
List of submitted project applications and received grants (names of calls/programs)
Additional information and comments

Attachment: Opinion of the representative of the Host institution on the progress of the project, the results achieved and information on possible further cooperation with the Fellow. The opinion must include confirmation of the dates of project implementation at the Host institution, including confirmation that the Fellow has not stayed outside the Host institution for a period longer than 1/10 of the total length of stay.

IV. Declarations
I declare that the information contained in this report is consistent with the facts. I am aware of criminal liability under Art. 271 of the Penal Code, regarding the certification of untruths regarding circumstances of legal significance.

Final report template

Submitted within 30 days after completion of the project.

I. Information regarding the Project	
Agreement no.	
Project title	
First name	
Last name	
Project start date	
Project end date	
Amount of funding awarded	

II. Activities carried out in the Host institution
Description of activities carried out at the Host institution. The description should be supplemented with reference to the activities planned in the application.
Project results
Description and justification of changes in the project
A short summary of the project and its results in English. The summary may be published by the Polish National Agency for Academic Exchange.
List of publications and monographs resulting from the project, both published, accepted for publication and submitted
List of conference reports
List of submitted project applications and received grants (names of calls / programs)
Additional information and comments

Attachments:

- An opinion of the representative of the Host institution on the progress of the project, the results achieved and information on possible further cooperation with the Fellow. The opinion must include confirmation of the dates of project implementation at the Host institution, including confirmation that the Fellow has not stayed outside the Host institution for a period longer than 1/10 of the total length of stay.
- Additional information about the project results, such as articles, information about conference presentations, etc.

III. Information about the financial settlement of the scholarship	
Settlement comment (text box)	
Amount of funding awarded	
Start date of the Fellow's mobility	
End date of the Fellow's mobility	
Length of stay of the Fellow	
Amount of Scholarship	
Lump sum for the Fellow's living and accommodation costs	
Lump sum for the Fellow's travel costs	
Start date of the child/children's stay (if applicable)	
End date of the child/children's stay (if applicable)	
Length of stay of the child/children (if applicable)	
Monthly child support (if applicable)	
Lump sum support for a Fellow with a disability (if applicable)	
Amount due	
Balancing payment/money to be returned	

IV. Declarations
I declare that the information contained in this report is consistent with the facts. I am aware of criminal liability under Art. 271 of the Penal Code, regarding the certification of untruths regarding circumstances of legal significance.