

CALL FOR PROPOSALS FOR PARTICIPATION
IN THE PROGRAMME POLONIST NAWA
No 7/2025 of 3 February 2025

I. SCOPE OF RECRUITMENT

Pursuant to Article 19(1) of the Act on the National Academic Exchange Agency of 7 July 2017. (i.e. Dz. U. of 2023, item 843, the Director of the National Agency for Academic Exchange announces a call for applications for participation in the Scholarship Programme for Students and Researchers - NAWA Polonist - Call for Researchers (hereinafter the "Programme").

II. PROGRAMME DESCRIPTION

2.1. Objective of the Programme

The aim of the Programme is to popularise the Polish language, to popularise Polish studies and research in the world and to strengthen and support the development of foreign and Polish academic centres that carry out such studies and research. The Programme supports the mobility of academic staff - researchers and academic teachers, specialists in Polish language, Polish culture, literature, history and art.

2.2. Eligible applicants Inbound

offer

Eligible to apply for a scholarship from the National Academic Exchange Agency are Applicants who meet all of the following criteria:

- 1) are scholars whose subject is the Polish language, Polish literature, art, culture or history;
- 2) hold a minimum of a doctoral degree or an equivalent degree obtained abroad at the time of application;
- 3) are employed w in a foreign university or w a foreign scientific/research centre;
- 4) have a certificate/request from the Host Centre, which is an institution of the Polish system of science and higher education belonging to one of the following categories:
 - a) universities referred to in Article 7(1)(1) of the Act of 20 July 2018. Law on Higher Education and Science;
 - b) scientific institutes of the Polish Academy of Sciences, acting on the basis of the Act of 30 April 2010 on the Polish Academy of Sciences;
 - c) research institutes, operating on the basis of the Act of 30 April 2010.

about research institutes;

d) Polish Academy of Arts and Sciences,

5) can demonstrate at least one achievement among those indicated below:

a) authorship or co-authorship of a scientific article published within the last 5 years (calculated from the beginning of 2020 in a reputable international scientific journal),

b) authorship or co-authorship of a scientific article published within the last 5 years (calculated from the beginning of 2020) in peer-reviewed international conference proceedings,

c) authorship or co-authorship of a scientific monograph or a chapter in a scientific monograph published within the last 10 years (counted from the beginning of 2015),

6) are foreigners (do not have Polish citizenship and have not submitted an application for Polish citizenship) or have Polish citizenship, but conduct their research and teaching activities outside Poland and have been employed in a foreign university or research centre for at least 3 years from the closing date of the call,

7) have not been awarded a scholarship within two years of the closing date of the call for proposals

Polonist NAWA.

Exit offer

Applicants who meet the following criteria together are eligible to apply for a National Academic Exchange Agency scholarship:

1) are researchers or academic teachers whose research or teaching focus is the Polish language, Polish literature, art, culture or history;

2) hold a minimum of a doctoral degree or an equivalent degree obtained abroad at the time of application;

3) their primary place of employment (at the time of application) is an institution of Polish or foreign higher education and science that conducts research or teaching activities in the field of teaching Polish language, Polish culture, art, literature, history;

4) have an invitation from the host institution, which may be a foreign university that offers a degree in Polish studies or Polish philology;

5) can demonstrate at least one achievement among those indicated below:

- a) authorship or co-authorship of a scientific article published within the last 5 years (calculated from the beginning of 2020 in a reputable international scientific journal),
 - b) authorship or co-authorship of a scientific article published within the last 5 years (counting from the beginning of 2020) in peer-reviewed International conference proceedings,
 - c) authorship or co-authorship of a scientific monograph or chapter in a scientific monograph published within the last 10 years (counted from early 2015),
- 6) have Polish citizenship;
- 7) have not been recipients of the NAWA Polonist Programme within two years of the closing date of the call.

2.3. Deadline and other conditions for submitting an application

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| Deadline for submission application | The call for applications will run until 4 April 2025 by 15:00:00 local time (Warsaw) |
| Method of submission application | Exclusively w in the form of electronicallyw System the Agency's ICT system, FILL IN THE APPLICATION |
| The language in which be drawn up request | Polish or English |
| Maximum number of applications an Applicant may submit | The National Agency for Academic Exchange stresses that the Applicant is obliged to read the call documents, in particular the programme's merit evaluation criteria, before preparing the application and the required annexes. It is up to the applicant to present the project (scientific output, host site and description of planned research) in such a way as to enable both the team evaluator as well as the reviewers an adequate assessment of the proposal. |

2.4. Thematic scope of the Programme activities

1. Inbound offer
- The programme enables researchers from foreign academic and scientific centres to carry out mobility lasting from 3 to 12 months, as part of which they may conduct research or research and didactic projects in Polish universities and scientific institutions. The following activities, among others, are possible as part of the mobility: conducting scientific research (including in cooperation with the Polish scientists), acquiring

research materials, preparation of scientific publications, post-doctoral training, teaching at the host centre, intensive learning of the Polish language.

The Polonist Programme Scholarship is open to applicants who, as part of their mobility, will carry out research projects on topics related to the Polish language, Polish language glottodidactics, literary studies, comparative studies, Polish culture, art or Polish history.

Applicants in the course of recruitment must provide a certificate from the Host Centre confirming their willingness to host a NAWA scholarship holder.

2. Travel offer

The programme also enables Polish scholars and academic teachers to undertake mobility, which may include research, teaching or collaborative projects to prepare grant applications in foreign academic centres that offer Polish studies, Polish studies or Slavonic studies with Polish at least at Bachelor's level. Applicants may apply for a scholarship for projects lasting between 3 and 12 months.

The Programme is open to projects aimed at strengthening and expanding the activities of academic centres offering Polish studies, Polish studies and Slavonic studies in Polish.

2.5. Project implementation timeframe

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| Programme implementation period | From 1 September 2025 to 31 December 2026. The mobility implementation period must end by 30 September 2026 year |
| Project implementation period (contract duration) | The implementation period of the Programme includes the duration of the mobility (the declared duration of stay in the Host Centre) plus 3 months. The project must be carried out within Programme period. NOTE: Projects cannot start in January. |
| Length of mobility | Between 3 and 12 months. The mobility must be carried out during the project implementation period (contract duration). |
| Implementation mobility | 1) The implementation of must take place in a mode continuous with the exceptions set out in points 2) and 3). 2) A period of stay outside the Host Centre of no more than 10% of the total duration of the stay is allowed. The period of stay away from the Host Centre cannot be used at the beginning or end of the mobility period (it cannot serve to shorten the mobility period). 3) It is permissible to suspend mobility for a total of a period of not more than 3 months subject to the agreement of |
| | agreement by the Host Centre and the Agency prior to suspension, with suspension only possible during the period of the agreement. W period of suspension mobility subsidy not favours. |

2.6. List of information required in the application and annexes to the

application List of annexes to the application:

- 1) a scientific curriculum vitae of no more than 3 pages (size pages - A4, font size at least 11 pt), covering, inter alia:
 - a) education, course of studies/career academic and scientific background, including the Applicant's subsequent places of employment;
 - b) information on internships, awards, membership of societies and scientific organisations and other important achievements;
 - c) information on completed and ongoing research projects, highlighting international projects.
- 2) A scan of the doctoral diploma or confirmation of the award of the doctoral degree, together with an officially certified translation into English if the original language is a language other than Polish, English or Latin;
- 3) a scan of the confirmation of employment issued not more than 3 months before the date of the call for applications under the Programme;
- 4) a publication list of up to 10 major papers published or accepted for publication in the last 10 years (calculated from the beginning of 2015);
- 5) scans of two scientific publications of the Applicant's choice; in the case of a monograph, a file containing information its review, title page, editorial page, table of contents and a selection of excerpts containing the author's key theses should be attached; publications in a language other than Polish or English should be accompanied by a translation;
- 6) a scan of the invitation (Attachment 5.) from the Host Centre confirming their willingness to host the NAWA scholarship holder for the requested period. The invitation should be issued no earlier than 3 months prior to the announcement of the call and signed by the academic supervisor and another person holding a managerial position at the Host Centre (e.g. dean, rector) in accordance with the rules in force at the given Centre (the document should be signed by two persons). The document should contain the following information: details of the Applicant, contact details of the Host Centre, details of the organisational unit where the project is planned, details of the supervisor, length of stay, indicative activity plan and scope of support from the Host Centre;
- 7) a scan of a proof of citizenship document, e.g. passport.

NOTE!

Annexes in a language other than Polish or English must be translated into Polish or English (a translation certified by a sworn translator - or a translation certified by a Polish diplomatic mission or host centre - is acceptable).

When attaching a scan of a document, the photograph must be obscured and attaching a document with a photograph implies consent to the processing of personal data in this respect.

2.7. Procedure for evaluating and selecting proposals for funding

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|------------------------|---|
| General assumptions | Applications are subject to a formal assessment and a substantive evaluation. |
| Formal assessment | The purpose of the formal assessment is to verify the applications in terms of meeting criteria formal criteria indicated w this Announcement and the Regulations of NAWA Programmes for Individuals |
| Substantive evaluation | <p>The purpose of the substantive assessment is to verify applications against the quality criteria indicated in this Announcement.</p> <p>The substantive assessment of researchers' proposals consists of three stages:</p> <ol style="list-style-type: none"> 1) pre-selection - preliminary assessment of applications by the Evaluation Team with regard to their compliance with the Programme objectives and the quality of submitted projects. After reviewing the applications, the Evaluation Team recommends selected applications for further substantive appraisal. Applicants whose applications are not recommended for the next stage of receive a decision on refusal to grant ; 2) evaluation of proposals by two reviewers from NAWA's expert database; 3) assessment by the Team. <p>In justified cases, the Evaluation Team may recommend a reduction in the amount of funding requested and a reduction in the duration of the scholarship, e.g. the length of stay proposed in the application is not justified.</p> <p>An application which is given a score of zero by the Evaluation Panel in any of the substantive assessment criteria cannot be selected for funding.</p> <p>Proposals which score less than 60 points in the final evaluation shall receive a negative evaluation.</p> <p>substantive.</p> |

| | Criterion | Reviewers | Evaluation Team | Achievable number points |
|----|---|-----------|-----------------|--------------------------|
| 1. | The applicant's scientific, organisational or teaching achievements and record of scientific and academic activity in relation to the career stage and objectives of the Programme | 0-10 | 0-20 | 0-30 |
| 2. | Justification of the choice of the Host Centre and the benefits of the Applicant's stay for the Host Centre (e.g. the impact of the project on the development of Polish Studies and Polish Studies at . host) | 0-5 | 0-10 | 0-15 |
| 3. | The scientific level of the research or tasks to be carried out as part of the project, including, inter alia, their scientific value and novelty, impact on the development of the scientific discipline, new research or teaching methods, planned results and how they will be made public, adequacy of the duration of the grant to the planned activities, feasibility and usability of the project, | 0-20 | 0-20 | 0-40 |
| 4. | Anticipated impact of visiting a Polish scientific institution or going to a foreign university on the the applicant's scientific career | 0-5 | 0-10 | 0-15 |
| | SUMA | 40 | 60 | 100 |

2.8. Project budget

At the application preparation stage, the Applicant shall take into account the following when calculating the amount of funding:

1. A scholarship of PLN 7,500 for each month of the Scholarship Holder's stay. in the host establishment. The applicant shall specify the length of stay in the application. The rules for accounting for scholarships are set out in the Rules of Procedure for National Programmes.

Academic Exchange Agency Programmes for individuals - in Chapter V.

2. Lump sum for living and accommodation costs:

| | Country group | countries | Monthly rate in PLN |
|-----|---|--|---------------------|
| I | Countries with lower cost of living and accommodation | Bosnia and Herzegovina, Brazil, Bulgaria, Egypt, Georgia, India, Lithuania, Latvia, Morocco, Moldova, Poland, Romania, Turkey, Ukraine, Vietnam and the rest of the world excluding Group II, III and IV countries. | 4 000 |
| II | Countries with average cost of living and accommodation | Andorra, Austria, Azerbaijan, Belgium, Croatia, Czech Republic, Cyprus, France, Germany, Greece, Indonesia, Hungary, Jordan, Kazakhstan, Kyrgyzstan, Northern Macedonia, Malta, Netherlands, Portugal and Spain, Monaco, Vatican City State, San Marino, Serbia, Slovakia, Slovenia, Thailand, Italy, Uzbekistan, | 6 000 |
| III | Countries with higher cost of living and accommodation | Saudi Arabia, Australia, Bahrain, Brunei, China, Denmark, Estonia, Finland, Iceland, Ireland, Hong Kong, Japan, Canada, Qatar, South Korea, North Korea, Kuwait, Liechtenstein, Luxembourg, Macau, Mexico, Norway, New Zealand, Oman, Singapore, Sweden, Switzerland, Taiwan, Faroe Islands, United Kingdom, United Kingdom Emirates | 8 000 |
| IV | Countries with the highest cost of living and accommodation | United States of America, Israel, | 12 000 |

The rules for the settlement of accommodation and subsistence allowances are laid down in the Rules and Regulations of National Academic Exchange Programmes for Individuals - Chapter V.

3. Lump sum for travel costs according to the table below:

| Country | Rate in PLN |
|--|-------------|
| Belarus, Lithuania | 1000 |
| Austria, Bosnia and Herzegovina, Croatia, Czech Republic, Denmark, Estonia, Finland, Latvia, Moldova, Germany, Romania, Serbia, Slovakia, Slovenia, Sweden, Ukraine, Hungary | 1500 |
| Albania, Andorra, Belgium, Bulgaria, Montenegro, France, Greece, the Netherlands, Ireland, Kosovo, Liechtenstein, Luxembourg, Macedonia, Malta, Monaco, | 2000 |

| | |
|--|------|
| Norway, Russia, San Marino, Switzerland, Tunisia, Turkey, Vatican City, United Kingdom, Italy | |
| Algeria, Saudi Arabia, Armenia, Azerbaijan, Bahrain, Cyprus, Egypt, Georgia, Spain, Iraq, Iran, Iceland, Israel, Jordan, Qatar, Kazakhstan, Kuwait, Lebanon, Libya, Morocco, Palestine, Portugal, Syria, Tajikistan, Turkmenistan, Uzbekistan | 3000 |
| Afghanistan, Benin, Bhutan, Burkina Faso, Burundi, Chad, Democratic Republic of Congo, Djibouti, Eritrea, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Equatorial Guinea, India, Yemen, Cameroon, Kenya, Kyrgyzstan, Congo, Liberia, Mali, Mauritania, Mongolia, Nepal, Niger, Nigeria, Oman, Pakistan, Central African Republic, Cape Verde, Rwanda, Senegal, Sierra Leone, Somalia, Sudan, South Sudan, Togo, Uganda, Côte d'Ivoire, Sao Tome and Principe, United Arab Emirates | 4500 |
| Angola, Antigua and Barbuda, Argentina, Australia, Bahamas, Bangladesh, Barbados, Belize Bolivia, Botswana, Brazil, Brunei, Chile, China, Dominica, Dominican Republic, Ecuador, Eswatini, Fiji, Philippines, Grenada, Guyana, Guatemala, Haiti, Honduras, Indonesia, Jamaica, Japan, Cambodia, Canada, Kiribati, Colombia, Comoros, South Korea, North Korea, Costa Rica, Cuba, Laos, Lesotho, Madagascar, Malawi, Maldives, Malaysia, Mauritius, Mexico, Micronesia, Myanmar, Mozambique, Namibia, Nauru, Nicaragua, New Zealand, Palau, Panama, Papua New Guinea, Paraguay, Peru, South Africa, Saint Kitts Nevis, Saint Lucia, Saint Vincent and the Grenadines, El Salvador, Samoa, Seychelles, Singapore, Sri Lanka, United States, Suriname, Thailand, Taiwan, Tanzania Tonga, Trinidad and Tobago, Tuvalu, Uruguay, Vanuatu, Venezuela, Vietnam, Solomon Islands, Marshall Islands, Zambia, Zimbabwe | 6500 |

The above lump sum represents the total amount for the trip.

4. Monthly support of PLN 2,000 provided for a scholarship holder who, as at the date of submission of the application, has a minor child or children as dependants. The allowance is available to the scholarship holder for the duration of the children's stay with the scholarship holder in the country of the scholarship implementation. The birth of a child after the application has been submitted does not entitle the scholarship holder to apply for an increase in funding.

5. If the scholarship holder has a severe or moderate disability certificate, the lump sum for living and accommodation costs may be increased by PLN 2,000 per month at the scholarship holder's request.

6. The full monthly rate of the stipend, living and accommodation lump sum and support per child/children applies if the Applicant's stay (or children respectively) according to the final report is 15 days or more. For less than 15 days, half the rate applies.

Example calculation of the amount of funding due calculated as part of the verification of the final report:

1) if the Applicant has planned 7 months of stay in the application and the actual stay lasted 6 months and 14 days, he will receive the amount for 6.5 months,

- 2) if the Applicant has planned 7 months of stay in the application and the actual stay lasted 6 months and 17 days, he will receive the amount for 7 full months of stay,
- 3) if the Applicant planned 7 months of stay in the application and the actual stay was 7 months and 2 days, the Applicant will receive the amount for 7 full months of stay - i.e. the maximum amount indicated in the application.
7. Insurance and visa costs, if required, are borne by the Scholarship Holder.
8. The funds under the Programme are understood as the funds referred to in Art. 18 para. 2 item. 1 u.n.a.w.a. Pursuant to Art. 21 (1) (39a) of the Personal Income Tax Act of 26 July 1991, the aforementioned funds are free of income tax.
9. The programme does not provide funding for institutions (costs of indirect) or research costs (e.g. costs of materials, participation in conferences, publications). Research and other expenses must be covered by other sources.

2.9. Payment schemes

Payments will be transferred to the grantee's bank account held in a bank operating in the territory of the Republic of Poland and will be implemented as follows:

B payment scheme in accordance with the Rules of Procedure for National Academic Exchange Programmes, Programmes for natural persons:

- a) an advance payment - amounting to 90% of the total funding, transferred to the grantee's bank account upon its indication, within 30 days from the date of transmission of the correct confirmation of the commencement of the Project;
- b) a balancing payment of up to 10% of the total funding, to be made within 30 days of the date of approval of the final report by the Agency.

2.10. Documentation of expenditure

The funding awarded, being a statement of lump sums, will be treated as expenditure incurred. Within the framework of the lump sums, the Grantee is not obliged to collect and submit accounting evidence to support the expenditure.

In order to confirm that the mobility has been carried out, the grantee is required to keep the documents confirming travel to and from the Host Centre and attach scans of these documents to the final report. The grantee is required to keep documents confirming travel to and from the Host Centre for accompanying children and make them available on request.

NAME.

In addition, upon NAWA's request, the Grantee shall be obliged to present documentation confirming the implementation of the activities and the achievement of the anticipated results and outputs in accordance with the approved Application - under pain of the Grantee ineligible.

2.11. Submission and verification of reports

1. The grantee is required to submit a report on the implementation of the Project through the Agency's ICT System and to provide confirmation of the start of the activities at the Host Centre:

- 1) Confirmation of the start of mobility by the Grantee, issued within 14 days of the start of the Project, signed by the Host Centre Representative.
- 2) The final report shall be submitted to the Agency's ICT System within 30 days of the end of the mobility in accordance with the model report.

2. A duly drawn up report is subject to verification by the Agency and acceptance for the compliance of the Project execution with the Agreement.

The Agency may decide to subject the report to an evaluation by a Panel of Experts. The information contained in the report is used to assess the reliability and correctness of the implementation of the activities planned in the Project and the disbursed funds, as well as the relevance of possible changes carried out during the implementation of the mobility.

3. In the final report, the Grantee shall take into account any deviations during the mobility that affect the amount of funding awarded, in particular those related to the shortening of the mobility.

4. Funds not used or used incorrectly shall be deducted from the balancing payment or shall be repaid to the Agency's bank account within 14 days of the date of the request for repayment if they exceed the amount of the balancing payment.

2.12. Rights and obligations of the programme grantee

The scholarship recipient is obliged

- 1) communicate to the Host Centre the decision of the NAWA Director to award the scholarship within 30 days of its receipt in the NAWA System;
- 2) provide NAWA with confirmation of commencement of tasks under the scholarship awarded at the Host Centre within 14 days from the date of commencement of the project (confirmation must be signed by the Scholarship Holder's supervisor);
- 3) have at least basic health insurance covering the period of travel and stay in the Host Centre, including in particular insurance for medical expenses and transport to hospital. Scholarship recipient who is a national of one of the Member States of the European Union, insofar as he is subject to

there insurance, he shall be in possession of at least the European Card Health insurance;

- 4) the timely submission of the Final Report to the ICT System Agency;
- 5) the realisation of the Project results planned in the application;
- 6) to inform NAWA without delay of changes in the implementation of the scholarship;
- 7) inform NAWA of their academic or teaching successes - both during the payment of the scholarship and at the reporting and evaluation stage;
- 8) the proper implementation of the scholarship agreement, in particular to account for the funds awarded;
- 9) implementation of mobility; the grantee authorises the Agency to disseminate information about his/her activities, including the results achieved, for example by recording podcasts, giving interviews, etc.

The grantee may be additionally employed by the Host Centre if required by its regulations. The grantee is obliged to inform the Agency immediately of any problem or irregularity that threatens or may threaten the proper implementation of the project, including a possible dispute with the host Centre.

2.13. Amount of funds available in the call

The total allocation for the call is PLN 1 400 000, although the Agency reserves the right to change the allocation of funds.

2.14. Scheduled date of publication of the results of the call

4 July 2025

2.15. Programme funding source

National resources

III. ANNEXES

- 1) Model application
- 2) Regulations of the National Agency for Academic Exchange Programmes for physical persons
- 3) Model Agreement
- 4) Model report
- 5) Model invitation letter from the host centre

IV. CONTACT WITH THE AGENCY

For further information, please contact us (working days, 8 a.m. to 3 p.m.).

National Academic Exchange Agency 40
Polna St.

00-635 Warsaw
tel.+48/22 390 35 44
fax +48/22 826 28 23
polonista@nawa.gov.pl www.nawa.gov.pl