

**Information clause of the Polish National Agency for Academic Exchange regarding the processing of personal data of participants and speakers of the 3th Internationalisation Congress (an event organised within the scope of a project financed by the European Funds for Social Development 2021-2027)**

Data controller	National Agency for Academic Exchange (the Agency) Polna St. 40, 00-635 Warsaw, Poland
Legal basis for data processing	The Agency processes your personal data on the basis of Article 6(1)(c) and (e) of the GDPR <sup>1</sup> , and on the basis of Article 9(2)(g) and (j) of the GDPR in conjunction with Article 6(1)(c) and (e) of the RODO in order to: 1) perform the public task carried out in the public interest in the field of internationalisation of higher education and science vested to the Agency, as defined in Article 2 of the Act of 7 July 2017 on the National Agency for Academic Exchange 2) fulfil the Agency's legal obligations in connection with the implementation of the project funding agreement, including obligations concerning statistics and those related to monitoring, reporting, communication, publication, evaluation, financial management, verification and performance of project audits, and to determine the eligibility of participants. If you consent to the processing of your image, the Agency processes it pursuant Article 6(1)(a) of the GDPR.
Types of personal data and categories of data subjects	The Agency may process the following categories of your data: 1) identification data: first name, surname, e-mail address, contact telephone number, mailing address and name of the represented institution, internet identifiers - for the registration of the participant and speaker of the Conference; 2) data concerning possible special organisational needs resulting from a disability, which constitutes data on health status referred to in Article 9 of GDPR - only for persons participating in the Conference on-site; 3) data concerning the image of persons participating in the Conference - on the basis of a separate and voluntarily given consent; 4) data concerning education, professional experience - in order to prepare biographical notes of the Conference speakers; 5) data necessary for the reimbursement of travel expenses for Conference speakers.
Period of data storage	Your data will be processed by the Agency until the purpose of the processing ceases to exist, or for the period resulting from the archival category of documents in which the data are included, as specified in the executive regulations of the act of 14 July 1983 on national archival resources and archives. You may revoke your consent for the processing of your image at any time.
Data recipients/data processors	With all guarantees for the security of your data, the Agency may make it available to other entities on the basis of pertinent legal regulations, in particular to other data controllers in accordance with the Implementation Act <sup>2</sup> (i.e. to the Minister responsible for regional development – the Managing Authority of the European Funds for Social Development 2021-2027 Programme and to the National Centre for Research and Development – the Intermediate Body), or provide it to processors on the basis of the pertinent data processing agreement, in particular to the entity commissioned to organise the Conference.
Transfer of your data to third countries	Your data will not be transferred to any third country or an international organisation. Should it be necessary to transfer your data to a third country, the Agency will provide adequate safeguards for the transfer and effective legal remedies, in particular the standard contractual clauses adopted by the European Commission, and will inform you accordingly.
Automated decision making including profiling	The processing of your data is not carried out by automated means. Your data is not subject of profiling at the Agency.
Requirement to provide data/data source	The Agency obtains the data directly from the data subjects or from the institutions and bodies registering their representatives for the event. A refusal to provide data means that a particular person will not be able to participate in the event.
Your GDPR rights	Pursuant to the GDPR you have the right to request access to your personal data, rectification of your data, data portability and restriction of the processing of your data by the Agency. In case of violation of the provisions on the personal data protection, the you can lodge a complaint with the President of the Personal Data Protection Office.
Contact details of the DPO	odo@nawa.gov.pl

<sup>1</sup> Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC

<sup>2</sup> Act of April 28, 2022 on the principles of implementing tasks financed from European funds in the 2021-2027 financial perspective