

Information clause on the processing of personal data of contractors and representatives of contractors of the Polish National Agency for Academic Exchange, including members of the management board, proxies and contact persons and staff involved in the implementation of the 2nd Internationalisation Congress organised by the Agency within the scope of a project financed by the European Funds for Social Development 2021-2027

Data controller	National Agency for Academic Exchange (the Agency) Polna St. 40, 00-635 Warsaw, Poland
Legal basis for data processing	The Agency processes your personal data pursuant to Article 6(1)(b), (c), (e) and (f) of the GDPR ¹ , in order to: 1) contact you as a representative of the contractor or a designated contact person with regard to cooperation; 2) conclude and perform the provisions of the contract; 3) fulfil the legal obligations imposed on the Agency related to the performance of the contract, including accounting, tax and archiving responsibilities, in accordance with the Polish law; 4) perform the public task carried out in the public interest in the field of internationalisation of higher education and science vested to the Agency, as defined in Article 2 of the Act of 7 July 2017 on the National Agency for Academic Exchange; 5) establish, assert or defend against possible claims arising from the execution of the contract, which is the legitimate interest of the Agency
Period of data storage	Your data will be processed by the Agency until the purpose of the processing ceases to exist, or for the period resulting from the archival category of documents in which the data are included, as specified in the executive regulations of the act of 14 July 1983 on national archival resources and archives.
Data recipients/data processors	With all guarantees for the security of your data, the Agency may make it available to other entities on the basis of pertinent legal regulations, in particular to other data controllers in accordance with the Implementation Act ² (i.e. to the Minister responsible for regional development – the Managing Authority of the European Funds for Social Development 2021-2027 Programme and to the National Centre for Research and Development – the Intermediate Body), or provide it to processors on the basis of the pertinent data processing agreement.
Transfer of your data to third countries	Your data will not be transferred to any third country or an international organisation. Should it be necessary to transfer your data to a third country, the Agency will provide adequate safeguards for the transfer and effective legal remedies, in particular the standard contractual clauses adopted by the European Commission, and will inform you accordingly.
Automated decision making including profiling	The processing of your data is not carried out by automated means. Your data is not subject of profiling at the Agency.
Requirement to provide data/data source	Your data was obtained in connection with the cooperation of the entity you represent with the Agency.
Your GDPR rights	Pursuant to the GDPR you have the right to request access to your personal data, rectification of your data, data portability and restriction of the processing of your data by the Agency. In case of violation of the provisions on the personal data protection, the you can lodge a complaint with the President of the Personal Data Protection Office.
Contact details of the DPO	odo@nawa.gov.pl

¹ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC

² Act of April 28, 2022 on the principles of implementing tasks financed from European funds in the 2021-2027 financial perspective