

## **Nostrification of academic degrees and art degrees awarded abroad**

Journal of Laws 2018.1877 of 2018.10.02

Status: legal act in force

Version from: October 2<sup>nd</sup>, 2018.

### **Entry into force:**

October 3<sup>rd</sup>, 2018

## **ORDINANCE OF THE MINISTER OF SCIENCE AND HIGHER EDUCATION <sup>1</sup>**

of September 2018

### **on recognition of academic and art degrees awarded abroad**

Based on article 328 item 8 of the act of July 20<sup>th</sup>, 2018 – the Higher Education and Science Law (Journal of Laws, item 1668), it was decided as follows:

#### **§ 1.** The ordinance specifies:

- 1) documents attached to the request for recognition of an academic degree awarded abroad as equivalent to relevant Polish academic degree;
- 2) detailed mode of the nostrification proceedings;
- 3) time limits for considering cases in the nostrification proceedings;
- 4) the method of payment of the fee for carrying out the nostrification proceedings;
- 5) model certificate issued after completion of the nostrification proceedings.

#### **§ 2.** Whenever the Ordinance refers to:

- 1) the nostrifying entity – it shall mean the entity referred to in art. 328 item 4 second sentence of the act of July 20<sup>th</sup>, 2018 - the Higher Education and Science Law;
- 2) the academic degree - it shall mean an academic degree or art degree awarded abroad;
- 3) the applicant - it shall mean a person requesting for recognition of an academic degree as equivalent to relevant Polish academic degree.

#### **§ 3.**

1. The applicant shall submit to the selected nostrifying entity the request for recognition of the academic degree as equivalent to relevant Polish academic degree.
2. The request shall be accompanied by the following documents:
  - 1) in the case of applying for recognition of the academic degree as equivalent:
    - a) to the Polish degree of *doktor* (Doctor of Philosophy/doctoral degree) or the Polish degree of *doktor w zakresie sztuki* (Doctor of Arts/doctoral degree in the field of arts):
      - a diploma confirming the award of the degree,
      - documents constituting the basis for awarding the degree,
      - a diploma of completion of studies entitling to request for the award of the academic degree for which the applicant is seeking recognition,

b) with the Polish degree of *doktor habilitowany* (post-doctoral degree) or *doktor habilitowany w zakresie sztuki* (post-doctoral degree in the field of art):

- a diploma confirming the award of this degree,

- documents confirming scientific achievements constituting the basis for awarding this degree,

- a diploma confirming the award of the degree authorizing to initiate proceedings for awarding the degree for which the applicant is seeking recognition;

2) applicant's statement:

a) containing information whether the academic degree for which he/she is seeking recognition was subject of nostrification proceedings in the Republic of Poland,

b) on his/her place and date of birth.

3. The documents referred to in item 2 point 1 may be submitted in the form of copies certified as true copies by the nostrifying entity.

#### **§ 4.**

1. The date of initiating the nostrification proceedings shall be the date of delivery of the request to the nostrifying entity.

2. The nostrifying entity shall conduct formal assessment of the requests. In the event of detecting formal deficiencies in the request, the nostrifying entity shall set for the applicant a time limit, not shorter than 14 days, to correct them, under the pain of leaving the application without consideration.

#### **§ 5.**

1. The nostrifying entity may, after conducting formal assessment of the request, summon the applicant to submit a ordinary (uncertified) translation into Polish of the documents referred to in § 3 item 2 point 1.

2. In particularly justified cases, the nostrifying entity may request the applicant to submit a translation into Polish language of the documents referred to in § 3 item 2 point 1 letter a second hyphen or point b second hyphen, made and certified by a sworn translator or made by a foreign translator and certified by the competent consul of the Republic of Poland.

#### **§ 6.**

1. In particular cases, justified by doubts regarding the achievements constituting the basis for awarding to the applicant the academic degree, the nostrifying entity may send the documents referred to in § 3 item 2 point 1 letter a second hyphen or point b second hyphen for review.

2. The nostrifying entity shall appoint no more than three reviewers from among its employees who have at least the degree of *doktor habilitowany* in the discipline to which the request relates, and define the scope of the review and the date of its submission.

#### **§ 7.**

1. The nostrifying entity shall recognize or refuse to recognize the academic degree as equivalent to the relevant Polish academic degree within 90 days from the date of submission of the request which meets formal requirements.

2. In the time limit referred to in item 1, shall not be included periods set for:

1) submitting the translation of the documents - in the cases referred to in § 5;

2) presenting the review - in the case referred to in § 6 item 1.

§ 8.

1. The fee for carrying out the nostrification proceedings shall be paid to the bank account or at the cash desk of the nostrifying entity within the time limit specified by the entity.

2. The time limit referred to in item 1, may not be shorter than 14 days.

§ 9. A model certificate issued after completion of the nostrification proceedings is attached to the ordinance.

§ 10. The Ordinance shall enter into force on the day following the day of its publication.<sup>2</sup>

**ANNEX**

.....  
(name of the nostrifying entity) ..... (place and date)

**CERTIFICATE No. ...**

It is hereby certified that the academic degree

.....  
(degree name)

awarded  
by.....  
(name and seat of the institution which awarded the degree)

.....  
(name of the country in the higher education system of which the institution which awarded the degree is operating)

to Mr./Mrs. .... born on .....  
(full name) (place and date of birth)

has been recognized as equivalent to the Polish academic degree  
.....  
(name of the academic degree or art degree)

based on ..... of  
.....  
(name and number of the decision issued in the recognition procedure)

The certificate is valid together with the original diploma  
.....  
(diploma number or diploma date)

on awarding ..... or  
(degree name)

The copy of the diploma certified as being a true copy of the original.  
.....  
(official seal of the nostrifying entity)

.....  
(name stamp and signature of the person representing the nostrifying entity)

<sup>1</sup> The Minister of Science and Higher Education manages the sector of government administration - science, pursuant to § item 2 point 1 of the Ordinance of the Prime Minister of December 13<sup>th</sup>, 2017 on the Detailed Scope of Activities of the Minister of Science and Higher Education (Journal of Laws item 2317).

<sup>2</sup> This Ordinance was preceded by the Ordinance of the Minister of Science and Higher Education of August 8<sup>th</sup>, 2011 on the Recognition of Academic and Art Degrees Obtained Abroad (Journal of Laws, item 1067), which expired on October 1<sup>st</sup>, 2018 based on Article 169 point 2 of the Act of July 3<sup>rd</sup>, 2018 - Regulations Introducing the Act - Higher Education and Science Law (Journal of Laws, item 1669).